

ALERT - ALL STUDENTS MUST COMPLETE AN "ONLINE REGISTRATION PROCESS" THIS YEAR!

- RETURNING STUDENT REGISTRATION
- NEW STUDENT REGISTRATION

WHY ARE WE ASKING PARENTS TO COMPLETE THIS PROCESS?

- Reduce our carbon footprint - With the new online process, the bulk of our paper forms requiring parent signatures are now housed in this program for your signature (example: technology usage agreement, student code of conduct)
- Ease and availability to register new students - Because our registration system is now online, any parent can register a student at anytime and from any computer

RETURNING STUDENT REGISTRATION:

Parents of students who attended ECPS in 2021-2022 **must** complete the "Returning Student Registration" forms for your child **by September 1, 2022** using the PowerSchool Parent Portal. In order to complete this process, parents must have a PowerSchool Parent Portal account.

- Where can I login to PowerSchool Parent Portal **IF I ALREADY HAVE AN ACCOUNT?** [CLICK HERE](#)
 - Note- If you have more than one student at a school, click the top of the screen to access each child on your account. **You will need to complete the forms for each child in order for all records to be updated.**
- If you have forgotten your login information, [CLICK HERE](#) and then on this page, click "Forgotten Username or Password".
- How do I **CREATE** an account, if I do not have one, and I am a RETURNING STUDENT?
 - Over the next few days, returning students that **DO NOT HAVE AN ACCOUNT** already set up, will receive a letter in the mailbox containing directions and guidance as to how to create an account. The letter will have specific instructions based on your child's information.
 - For additional support for PowerSchool Parent Portal account - [CLICK HERE](#)

NEW STUDENT REGISTRATION:

Parents of students who are new to ECPS this year **must** register their student(s) online by completing the "Pre-Student Registration" process. Once the "Pre-Student Registration" process is complete you will receive an email with additional instructions on how to login to the Parent Portal Account. In addition to registering online, **you must also** bring to the school all documents required to verify your registration. This will need to be completed in order for your child to be assigned to teacher's classes, receive a schedule, and/or be assigned to a bus route.

- What documents do I need in order to register my new student? [CLICK HERE](#)
- How do I start the “Pre-Student Registration” process? [CLICK HERE](#)